

County of Los Angeles  
**DEPARTMENT OF PUBLIC SOCIAL SERVICES**

12860 CROSSROADS PARKWAY SOUTH • CITY OF INDUSTRY, CALIFORNIA 91746  
Tel (562) 908-8400 • Fax (562) 908-0459



BRYCE YOKOMIZO  
Director

LISA NUÑEZ  
Chief Deputy



Board of Supervisors

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Fifth District

October 31, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**RECOMMENDATION TO TERMINATE FOR CONVENIENCE THE AGREEMENT BY  
AND BETWEEN THE COUNTY OF LOS ANGELES AND  
PLAZA DE LA RAZA HEAD START, INC.  
TO PROVIDE CHILD CARE SERVICES AT  
DPSS CROSSROADS CHILD CARE CENTER**

**(ALL DISTRICTS - 3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the termination for convenience of the Agreement between County of Los Angeles and Plaza De La Raza Head Start, Inc. to provide child care services at DPSS Crossroads Child Care Center located on-site at 12900 Crossroads Parkway South, City of Industry, California 91746, and authorize the Director of DPSS to issue a notice of said termination. The termination for convenience will be effective thirty (30) days after delivery of the notice. This is a non-financial Agreement; therefore, there is no fiscal impact.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Plaza De La Raza Head Start, Inc. has been providing child care services at the Crossroads Child Care Center ("Center"), since the Center opened on March 21, 2001. Recently, Plaza De La Raza Head Start, Inc. informed DPSS that they have incurred a financial debt of approximately \$1 million in disallowed costs involving federal funds. Due to this current financial debt, they have indicated that it may be difficult for them to continue to operate the Center.

As such, they are not opposed to your Board terminating this Agreement for convenience. In order to ensure that day care services at the Center are not interrupted, it would be in the best interest of the County for this Agreement to be terminated and replaced with one where the provider is able to operate the Center.

### **Implementation of Strategic Plans and Goals**

The Agreement is consistent with the principles of the Countywide Strategic Plan, Goal #5 Children and Families' Well-Being: Improve the well-being of children and families in Los Angeles County, as measured by the achievements in the five outcome areas adopted by the Board: good health; economic well-being; safety and survival; social and emotional well-being; and educational/workforce readiness.

### **FISCAL IMPACT/FINANCING**

This is a non-financial Agreement for the provision of child care services. Parents in need of child care not the County, pay for the child care services. The County provides the physical facilities, utilities, upkeep, equipment and supplies. The estimated annual cost for the Crossroads Child Care Center is \$161,200 and is included in the Department's 2006, adopted budget.

### **FACTS AND PROVISIONAL/LEGAL REQUIREMENTS**

The Agreement contains a provision which permits the County to terminate for convenience, in whole or in part when such action is deemed by the County to be in its best interest.

### **CONTRACT PROCESSING**

This non-financial Agreement was entered on December 9, 2004, and no solicitation was required. State regulations allow contracting without competitive solicitation when the services are provided at no cost to the County.

### **IMPACT ON CURRENT SERVICES**

We are concurrently seeking approval for K-Step Montessori, Inc. to assume the responsibility of operating the Center. As such, there will be no impact on current child care services.

**CONCLUSION**

Upon Board approval, the Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board Letter and three original signed copies to the Director, DPSS, and one adopted, stamped copy to:

Office of County Counsel  
Attn: Sr. Deputy County Counsel  
Vicki Kozikoujekian  
500 West Temple St., #602  
Los Angeles, California 90012

Respectfully submitted,



Bryce Yokomizo, Director

BY:nv

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Policy Roundtable for Child Care